SAMPLE

**AUTHORIZATION TO OBTAIN CRIMINAL RECORD REPORT**

MY NAME IS:

MY SOCIAL SECURITY NUMBER IS:

MY DATE OF BIRTH IS:

I CURRENTLY RESIDE IN THE COUNTY OF STATE OF

I HAVE LIVED IN THAT COUNTY FOR THE LAST YEARS

PREVIOUSLY, I LIVED IN THE COUNTY OF STATE OF

IN CONJUNCTION WITH MY [PERSONAL HISTORY STATEMENT] I AUTHORIZE [NAME OF DEPARTMENT] TO OBTAIN A CRIMINAL RECORD TO REPORT ON ME.

SIGNATURE

DATE